

TADMARTON PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING OF 12th MAY 2014 AT 7.30PM IN TADMARTON VILLAGE HALL

Councillors Present

Angela Maddams, Chairperson

Jane Fitzpatrick

Ingrid Heritage

Steve Kingsford, Vice-Chair

Richard Pinchin

Joan Thomas

Steve Yeomans

Christine Coles, Parish Clerk and Cllr George Reynolds

1. Apologies

None

2. Declarations of Interest

Cllr Thomas declared an interest in the planning application at 45 Highlands.

3. To approve the minutes of the last meeting of 31st March 2014

The minutes were approved and signed.

4. Matters Arising from the previous meeting

Stant Hill Spring Area - AM has asked John Nelder to provide a quote for stones and posts to protect the area. It was agreed that if the quote is £200.00 or less then the work can go ahead.

Commemoration of the Plane Crash - John Nelder is going to make the memorial base on site. There will be senior officials attending including Sir Tony Baldry MP and some Parish Councillors. The Banbury Guardian will write a piece for the newspaper and BBC Oxford will be there. A vote of thanks was passed to Cllr Kingsford.

100th Anniversary of the First World War - SK has spoken to the War Memorial Trust. He is waiting for a second quote to be emailed to him. The cost of the work without the grant would be about £600.00. The work is to include cleaning the memorial, resealing joints and making the writing more legible.

Simplified map of the village - The Village Hall Committee (VHC) have agreed the board can be placed on the village hall wall. The Clerk to ask John Nelder and Nick Smith to quote for making a board (A1 size). The Clerk to ask the VHC if the board should match the existing notice-boards.

5. **To discuss the 'Community Day'**

It was agreed this would be promoted via different activities on different days such as the village fete and dementia meetings. Banners would be used to promote events. JF went to the committee meeting at the Highlands to present the idea and a date of the afternoon of 27th July has been agreed for their open afternoon. An invitation will be put in the Link. JT noted that a leaflet has been distributed today to all residents in Highlands.

SY has spoken to Daisy who organises the fete and she has agreed the Parish Council can have a table free of charge but to let her know as soon as possible. The table would be used to display information from groups in the village. A discussion took place about putting a big marquee up for people to sit together. The idea of funding the purchase of the marquee was agreed in principle. JF to measure the space and get a price for a marquee and space heater.

6. **To discuss the independent survey report carried out on Hollow Road**

An independent survey was carried out by REC Ltd and the report sent through. There are seven to nine drains which are very blocked. The biggest problem is the lay of the land and the water which comes down to Hollow Road. The company did not see any benefit from the brook being dredged. REC have recommended that a survey of the drains is conducted to determine if there are any blockages, regular maintenance of the drains is undertaken to remove vegetative debris, a maintenance regime for the watercourse and further consultation with the Environment Agency to assess if they have any further information. The watercourse appears to be classified as an Ordinary Watercourse therefore it is the responsibility of the Lead Local Flood Authority (LLFA) and not the Environment Agency.

Action: JF to circulate the report. JF to contact OCC with this information.

7. **To discuss purchasing new batteries for the Vehicle Activated Signs**

SK reported that Genesol who supplied the vehicle activated signs, no longer have a website. There is a problem with one battery which is not recharging fully. The Parish Clerk noted that she knows of a company in Finmere who may be able to help.

Action: The Parish Clerk and SK to liaise.

8. **To receive a report from Cllr Heritage who attended the workshop of Local Heritage Assets**

IH attended this workshop and the asset identification does not just relate to buildings but items which are worthy and important to the community. Attempts have been made in the past to reinstate the clapper bridge but environmental factors relating to materials and suitable insurance cover have prevented the bridge from getting fixed. IH has a form and guidance notes which she passed to RP to complete. Thanks was passed to IH for attending the workshop.

Action: IH/RP to get together to discuss.

9. **To discuss putting a notice in the Link about the rules of having a bonfire**

JF had received a few complaints from villagers about this. There are health and safety principles and a fine of £5K if someone creates a nuisance by having a bonfire. It was agreed that JF should put a note in the Link.

10. Finance Report

To approve the following payments under statutory powers:

- £20.20 to SLCC (Clerks membership)
- £156.00 to REC Ltd (survey of Hollow Road)
- £50.00 to ORCC (membership)
- £278.95 to Broker Network Ltd (insurance renewal)

The payments were approved.

11. Planning applications

One new planning application had been received since the last meeting:-

- 14/00648/TPO, Crown lift five sycamore trees to 5m, Fell a Lombardy poplar, fell a cypress and replant with 4 limes outside 45 Highlands. This application is part of the tree management plan. JF to arrange a site visit.

An update was given on an older application:-

- 14/00079/TCA, three x willow - repollard to previous pollard points and to reduce the height of one ash tree by 5.0m at College Barn, Main Street. Approved.

12. Correspondence

- ORCC, Parish Progress Report
- OCC, Road Closure in Hollow Road, Lower Tadmarton
- Local Government Boundary Commission, Electoral Review of Cherwell.
- Mr Wilson of 45 Highlands, Community Day. Passed to Cllr Yeomans who is organising the Community Day.

13. Councillors Reports

AM noted that this would be her last meeting as Chairperson and the first item of business at the meeting on 2nd June will be to elect a new Chairperson.

JF reported a matter that was raised at the drop in session recently held. The pavement from Old Glebe to the village hall was reported as being very overgrown. The Parish Clerk to contact the person who normally does this work.

Meeting Closed 8.20pm

