

# TADMARTON PARISH COUNCIL

## DRAFT MINUTES OF THE PARISH COUNCIL MEETING OF 17TH FEBRUARY 2014 AT 7.30PM IN TADMARTON VILLAGE HALL

### Councillors Present

Steve Kingsford, Vice-Chair  
Richard Pinchin  
Ingrid Heritage  
Jane Fitzpatrick  
Joan Thomas  
Christine Coles, Parish Clerk

### 1. Apologies

Angela Maddams

### 2. Declarations of Interest

IH declared an interest in the planning application at Brick Farm, Main Street.  
RP declared an interest as he is an allotment holder.

### 3. To approve the minutes of the last meeting of 6th January 2014

The minutes were approved and signed.

### 4. Matters Arising from the previous meeting

*OCC Home To School Transport Policy Consultation* - The consultation has finished now. OCC have made their decision and agreed to provide free home to school transport to the nearest school and not catchment school.

*Affordable Housing/Housing Needs Survey* - The Parish Clerk has spoken to most of the people who deliver the Link and they have agreed to deliver the survey at the same time. The Parish Clerk to contact ORCC to arrange timings.

*Community Buying Programme* - The article written for the Link was not put in. It will go in the March edition. JF thanked her fellow councillors.

*Stant Hill Spring Area* - Malcolm Moodie to speak to Angela Maddams about the planting as he has an alternative idea to discuss with her about what type of shrubs to plant.

*Village Website/Email addresses* - All domain names for councillors have been set up. RP to ensure everyone is happy with the set up.

*Maintenance of notice-boards/seats and bus shelter* - The Parish Clerk has instructed John Nelder to carry out the work as soon as practical.

*Drainage work on Hollow Road/Kerbing the triangle* - Mr McNally to carry out the work as soon as he can. A site meeting to be arranged nearer the time.

*Allotments* - A meeting was held with JF/AM and Gail Miller. The current issues were discussed and how they could be added to the existing agreement. It was agreed the Parish Council would not be involved on any issue until a final decision has been made by the allotment holders. Thanks was given to JF for her work.

*Commemoration of Plane Crash* - The plaque has now been ordered. SK to speak to the Vicar about the church service and the pub about a buffet. Another note will be put in the Link nearer the time.

*Dementia Friendly meeting* - There is literature to distribute and a banner to put up.

*Recruiting a Parish Councillor* - An article for the Link was not sent to the Editor in error. JF noted that a younger person in Tadmerton has expressed an interest in becoming a councillor. It was agreed he will be co-opted on at the next meeting in March.

*Present for Jane Pace* - The Parish Clerk purchased the theatre vouchers for Jane Pace and these were given to her. Jane has sent a thank you card.

*Community Day* - The Parish Clerk noted that letters had been sent to the following hirers of the village hall, the Horticultural, Luncheon, Country Dancing, Line Dancing, Scrabble and Tennis club. SK has spoken a village hall member who has advised that in the past they have struggled to pay for music bands. JT noted that some of the key people at Highlands are away on 22nd June. It was agreed that the Highlands should pick another suitable day at their convenience.

*100th anniversary of First World War* - SK noted that it would be better to commemorate this anniversary on 14th September. SK to get quotes to tidy up the war memorial. The Vicar is interested and the PCC are discussing soon. SK to look at who owns the war memorial.

*To discuss restoration to the Clapper Bridge via an English Heritage Grant*- RP to research more and report back at the next meeting.

*Simplified map of the village* - SK has produced a first draft and the cost to produce is about £35.00. The Parish Clerk to look at costs of a sealed unit with a light for the map to go in. A discussion took place about producing a leaflet and writing about Brookfield Nature Reserve. Some leaflets could go in the pub and in the Banbury Tourist Office. The cost to print 100 leaflets would be approximately £30.00.

*Training Course* - The Parish Clerk booked a 'Roles and Responsibilities' training course for JF on 5th March and sent off payment but the course is over subscribed. She is on the list for cancellations.

## 5. Finance Report

The Clerk reported the following bank balances:

Business Current - £1887.58

Business Deposit - £8697.10

The Clerk advised that a community grant payment of £500.00 had been received today from Cllr George Reynolds.

- *To approve the following payments:*  
£139.99 to Cheltenham Mowers Ltd (purchase of grit spreader)  
£123.80 to The Sign Maker (Plaque memorial)  
£121.75 to Parish Clerk (theatre vouchers for Jane Pace)  
£78.00 to OALC (Training Course)
- *To consider a donation request for the Link*  
It was agreed to give a donation of £100.00
- *To discuss drawing up a budget sheet for the next financial year*  
It was agreed that an up to date budget sheet will be issued prior to each meeting showing incoming and expenditure for the year.

## 6. Planning applications

Two planning applications were received after the agenda had been published.

- 14/00061/F, Removal of farm buildings to allow redevelopment for residential purposes at Brick Farm, Main Street
- 14/00054/TCA, Fell 1 Ash tree at Tadmarton Grange, Main Street

JF and RP to carry out site visits.

## 7. To discuss and consider commissioning an independent survey of flood difficulties in Lower Tadmarton

As OCC have agreed not to do any drainage work in Lower Tadmarton to alleviate the flooding problems, the Parish Council could organise their own civil engineers report at a cost of £130.00. RP asked if this will influence OCC in any way? There is new funding now available as flooding has been so extreme in some areas of the country. It was agreed to spend this money with the potential outcome of strengthening the case for some residents with OCC. JF to circulate the details of the work that can be done.

## 8. Correspondence

- Local Boundary Commission, Electoral Review of Cherwell
- Oxfordshire Area Ramblers, Parish Path Wardens. Details in Link and notice-board.
- OCC, Consultation Draft Rights of Way Management Plan
- OCC, Recent Flooding Incidents.
- OCC, Road Closure on 25.02.14 on road between Swalcliffe Lea and B4035, past Preedys Farm. On notice-board.
- OCC, Road Closure on Hollow Road, Lower Tadmarton 4<sup>th</sup> March - 7<sup>th</sup> April. On notice-board.
- Tadmarton Village Hall Trust, Use of Hall

The Clerk highlighted several items of correspondence:-

- Local Boundary Commission, Electoral Review of Cherwell. The Parish Clerk to respond.
- OCC, Recent flooding incidents. OCC have asked councils to email any flooding incidents within their parish. JF to write a note for the Parish Clerk to send on.
- Tadmarton Village Hall Trust - The Trust have advised that the Parish Council can use the Annexe for meetings but must book first. Heating can be turned on for up to one hour before meetings by a councillor. The Village Hall AGM is on 2<sup>nd</sup> April and if a Councillor becomes a member they will be told the front door code. IH agreed to attend this meeting.

**9. Councillors Reports**

IH asked if car safety and parking outside Brookfield Rise can be added to the next agenda. The subject of looking into the purchase of a defibrillator will also be put on the agenda.

Meeting Closed 9.40pm