

TADMARTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING OF 21ST JULY 2014 AT 8PM IN TADMARTON VILLAGE HALL

Councillors Present

Richard Pinchin, Chairperson

Steve Kingsford, Vice-Chair

Jane Fitzpatrick

Joan Thomas

Steve Yeomans

Christine Coles, Parish Clerk, Cllr George Reynolds and one villager

1. Apologies

Cllr Heritage

2. Declarations of Interest

No interests were declared.

3. Co-option of New Councillor

Caroline Bradley was co-opted onto the council. Proposed by the Chair and seconded by Cllr Kingsford. The appropriate forms for signing were passed to her.

4. To approve the minutes of the last meeting of 2nd June 2014

The minutes were approved and signed.

5. Matters Arising from the previous meeting

There were no matters arising to discuss.

6. To discuss Councillors Roles and Responsibilities

Cllr Kingsford to be responsible for highways.

Cllr Yeomans to be responsible for the website, social media, publicity and IT.

Cllr Fitzpatrick to be responsible for planning and the allotment area.

Cllr Bradley to be responsible for conservation (including the car park at Brookfield Rise and the nature reserve). The Chair to help.

Cllr Thomas to be the liaison person for footpaths. She will be the link between the person who walks the footpaths, Daphne Lever and the Parish Council.

Cllr Heritage will continue to represent the Village Hall and work with the Chair on the Clapper Bridge restoration. The dementia side was reassigned to Cllr Thomas.

The Chair will continue to be responsible for liaising with the Police/crime.

7. To discuss a village website

Cllr Yeomans and the Chair have discussed setting up a website. The Chair has spoken to Eileen Steele who is happy to be involved and help transfer the information over. The Parish Council received a grant last year of £500.00 from Cllr George Reynolds to help with the set up costs.

Action: Cllr Yeomans to provide an idea of costs involved.

8. To discuss a Rural Community Energy Fund

A Rural Community Energy Fund was discussed and how it can support communities to put in energy projects. This subject was raised at the recent CDC Parish Liaison meeting.

There is a grant of £20K available to pay for a feasibility study. Cllr Fitzpatrick has all the information.

9. To agree the purchase of a notice-board for the map of the village

Cllr Kingsford advised that the cost of a notice-board is £119.00 plus VAT. Proposed by the Chair and seconded by Cllr Thomas that this price be accepted. Cllr Kingsford to forward the link to the Clerk to order.

10. To discuss a co-ordinated programme of social events linked to a community theme

The idea of a local business day was suggested at the last meeting. It will be an opportunity to find out what local resources there are and keep the wealth and business within the village. Councillors briefly discussed the Open Day at the Highlands over the weekend of 26th/27th July. A banner will be placed on the Main Road to promote the event.

11. Finance Report

To approve the following payments under statutory powers:

- £100.00 to Jane Pace (internal audit). A cash payment to be given to her.
- £23.94 to Banbury Print and Design (Map poster)
- £39.00 to Cherwell District Council (uncontested election fee)

The payments were approved.

12. Planning applications

One new planning application had been received for consideration since the last meeting:-

- *14/01046/PAMB, Prior approval - Change of use of agricultural building to a dwelling house at Dutch Barn, part of High Meadow Farm Street.* Cllr Fitzpatrick has called CDC and there are three elements to consider, whether there will be an impact on highways, land contamination or flooding. Right of access might be an issue but this is not a Parish Council concern. Cllr Fitzpatrick to arrange a site visit.

There was an update on two older applications:-

- *14/00647/TPO, Fell 3 poplars at 54 Highlands.* Approved by CDC.
- *14/00648/TPO, Tree work outside 45 Highlands.* Approved by CDC.

13. Correspondence

- Thames Valley Police, Open Day on 2nd August. Details to be put on notice-boards.
- Oxfordshire County Council, Commemorating the centenary of the start of World War One and the 'Lights Out' Event 10-11pm on 4th August. An article has been written for the Link.
- ORCC, Annual Conference and AGM on 18th September. Circulated.
- OCC, Preparing for winter.
- ORCC, Tadmorton Housing Needs Survey Report April 2014. Forwarded to the Chair.
- Email from Peter Wood of Highlands, Road Adoption. Circulated.

One item of correspondence was highlighted:-

- OCC, Preparing for winter. It was agreed to order another free bag of salt. SK to order the bag.

All items of correspondence to be circulated a week before the meeting.

14. Councillors Reports

At the next meeting Cllr Kingsford will report about the funding for the war memorial cleaning.

Cllr Fitzpatrick spoke about the community day and the leaflets which have been printed by Banbury Print and Design. The Parish Council have been asked to pay for the printing costs. Due to the timing of the event, the leaflets had to be printed and distributed very quickly. This will be a sponsored event and local amenities will benefit directly from the raffle held on the day. For discussion at the next meeting.

Parish Council meeting on Monday 1st September at 7pm

Meeting Closed 9.15pm