

TADMARTON PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING OF 24TH NOVEMBER 2014 AT 7PM IN TADMARTON VILLAGE HALL

Councillors Present

Richard Pinchin, Chairperson
Steve Kingsford, Vice-Chair
Ingrid Heritage
Steve Yeomans
Christine Coles, Parish Clerk

1. Apologies

Cllr's Bradley and Thomas

2. Declarations of Interest

No interests were declared.

3. To approve the minutes of the last meeting of 13th October 2014

The minutes were approved and signed.

The Parish Council as a body expressed their sadness at the recent passing of Peter Whittle, ex Parish Clerk for 23 years from 1990 and retiring in 2013. The Parish Council continues to function in an efficient manner following the strict guidance of Peter over the years who kept the councillors on the straight and narrow.

The Chair also advised the following,

Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the meeting not being disrupted.

4. Open Forum

There were no members of the public present at the meeting.

5. Review of Action List

Grants Policy - Cllr Fitzpatrick to prepare a policy and email around. Once the policy has been agreed, it should be forwarded to the Parochial Church Council, Village Hall Committee and Charities.

Work to cut back footpath from village hall to Old Glebe - OCC have cleared the footpath from the Old Glebe to the path entrance but the full length to the village hall was requested to be cut. The Parish Clerk to ask Cllr George Reynolds what work he has paid to be done.

Work to maintain benches, village notice-boards and bus shelter - John Nelder will be doing the work before Christmas.

Work to the Triangle, Hollow Road - Mr Taylor has confirmed that the estimate still stands but he cannot estimate a timescale of when the work will be done. He has asked for confirmation from the Parish Council that no license is required. Cllr Kingsford is waiting to hear back from OCC Highways.

Field Sale - Cllr Heritage advised that the field is not being sold separately to the property.

Overgrown hedge in Lower Tadmarton - A letter to be sent by the Parish Clerk.

Website costs - The cheapest and most reliable package is £7.50 per month. To be an agenda item at the next meeting. Councillors to also discuss social media such as Facebook and Twitter at the next meeting.

Winter Leaflet - The cost for 300 leaflets is £26.50. Councillors approved this payment. The link deadline has been missed now so councillors agreed to do a leaflet drop. Cllr Kingsford to email the proof to the printers.

Dog Bin - It was felt not appropriate to put another dog bin near to the field that holds 'A Bit of a Do'. More research is needed and costs will be included in next years budget.

Battery for VAS - Cllr Kingsford has looked at prices and found one for £150.00. Councillors agreed for him to order one and he will look for a new suitable supplier next year.

6. To receive an update on the Nature Reserve (RP)

Cllr Bradley has produced a letter and consulted the residents of Brookfield Rise. She has produced a written report from the responses received. She has also had a site meeting with Sue Marchand of Cherwell District Council and written a note for the Link.

Action: The Chair to ask Cllr Bradley to analyse the responses. To be an agenda item at the next meeting.

7. To discuss a village map with house names (JF)

This was brought up at an earlier council meeting by a parishioner who asked if a map could be produced showing house names. This would help delivery drivers. Cllr Fitzpatrick has found a map on the CDC website. It was agreed she would get the following laminated copies. 1 set for each councillor. 1 laminated map for Lower Tadmarton, 1 for Tadmarton and 1 for Upper Tadmarton. The map for each area to be placed on each notice-board.

8. To discuss the state of 'The Pound' (JF)

Cllr Fitzpatrick had been approached by a resident who was concerned about the trees on the Pound which are looking scraggy. This is the only piece of land that the Parish Council own. It was agreed to first ask for professional advice on the trees. The Parish Council to get the land valued. A note to be put in the next edition of the Link to say 'The Parish Council are considering selling the parcel of land known as the Pound. Any comments please let the Parish Council know in writing by 2nd March'.

Action: Cllr Yeomans to get a quote for the tree work.

9. Finance Report

To approve the following payments under statutory powers:

£15.00 To Cllr Bradley (attendance at Commons Day event)

£90.00 to The Helping Hand Company Ltd (litter pickers)

£66.00 to the National Allotment Society (membership renewal)

£229.95 to Parish Clerk (hours)

£12.30 to Parish Clerk (expenses)

£91.00 to Parish Clerk (mileage to five meetings in 2013 and nine meetings in 2014)

The payments were approved. Proposed by Cllr Heritage and seconded by Cllr Kingsford.

It was agreed to open a new bank account with HSBC and merge the two current bank accounts together.

To consider making a grant to Tadmarton Parochial Church Council towards the upkeep of the churchyard

It was agreed to give a grant of £150.00 for the upkeep of the churchyard.

To consider a grant of £500.53 to Tadmarton Village Hall Trust for the village hall insurance. A discussion took place about who owns the hall and whether their accounts are healthy.

Action: Cllr Heritage to ask these questions at the next VHC meeting before a grant is considered.

10. Planning applications

One application had been received since the last meeting:

14/00337/TCA, Tree work at College Barn, Main Street. No objections were raised by the PC. CDC have no further comments or objections to note.

11. Correspondence

- Mr Taylor, Proposed work on the Triangle
- Andrew Fairbairn, Adoption of road at Highlands
- Allotment holder about refund on plot
- CDC, Register of Local Heritage Assets
- OCC, Maintenance of roundabouts and verges
- CDC, Submission of Proposed Modifications to the Cherwell Local Plan 2011 - 2031

Two items of correspondence were highlighted:

A letter was received from Mr H Murray who had an allotment plot but gave it up in May 2014 as he moved to Scotland. He has asked for a refund. There is currently no policy to cover this situation. It was felt that a notice period of 2 months should be given. Cllr Fitzpatrick proposed that a refund be given on this occasion as Alison Saunders took the plot over straight away. Seconded by the Chair.

CDC, Register of Local Heritage Assets. The Chair and Cllr Heritage to meet on 1st December at 11am to discuss the register.

12. Councillors Reports

Cllr Fitzpatrick was approached about putting an extra salt bin in the car park in Brookfield Rise. She will enquire through the Community Buying programme to ask if they can supply one.

Speeding was discussed through Lower Tadmarton and suggestions made such as making the road 20mph, or a one way system, or putting in sleeping policemen. Some traffic calming measures cannot be implemented without street lights.

Action: The item to be added to the agenda in January. Cllr Kingsford to enquire with Highways about lowering the limit through Lower Tadmarton to 30mph including the road over the bridge.

The Chair and Cllr Fitzpatrick attended the recent CDC Parish Liaison meeting. Rural Broadband was discussed. Tadmarton should be getting it between December 2014 and June 2015. The link will be made available to everyone.

Next meeting date, Monday 12th January 2015 at 7pm

Meeting Closed 8.45pm